



## RECORD OF PROCEEDINGS

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### BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING June 24, 2019 (Work Session Meeting)

A Work Session Board Meeting of the Elizabeth School District was held on June 24, 2019, in the Board Room, District Office.

#### 1.0 CALL TO ORDER

President Carol Hinds called the Work Session BOE Meeting to order at 5:08 p.m.

#### 2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf  
Director Carol Hinds  
Director Cary Karcher  
Director Dee Lindsey

#### 3.0 EXECUTIVE SESSION – SAFETY

A motion was made to convene into executive session to discuss safety matters – discussion of matters specific to specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).

#### ROLL CALL:

Director Paul Benkendorf - aye  
Director Carol Hinds - aye  
Director Cary Karcher - aye  
Director Dee Lindsey - aye

The motion carried 4-0

The June 24 work session meeting reconvened at 6:23 p.m. following the executive session.

Also present: Superintendent Douglas Bissonette  
Chief Finance Director Ron Patera  
Director of Safety and Emergency Planning Shane Pynes  
Secretary to Board Jaimee Glazebrook

#### 4.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

#### 5.0 EDUCATION SHOWCASE

No Education Showcase

#### 6.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the **amended** agenda.

Motion moved by Director Lindsey  
Motion seconded by Director Karcher

#### ROLL CALL:

Director Paul Benkendorf - aye  
Director Carol Hinds - aye



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Director Cary Karcher - aye  
Director Dee Lindsey - aye

The motion carried 4-0

### 7.0 APPROVAL OF MINUTES

7.1 A motion was made to approve the **amended** minutes from the June 10, 2019, Elizabeth Schools Board of Education meeting.

Motion moved by Director Benkendorf

Motion seconded by Director Karcher

#### ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

The motion carried 4-0

### 8.0 COMMUNICATIONS

#### 8.1 Financial Update

Chief Financial Director Ron Patera presented multiple financial documents to the Board and opened up discussion to any Board member who may have questions about any of the documents.

Discussion was had about the utility easement and the compensation the District could receive from the agreement.

#### 8.2 Superintendent Update

Superintendent Bissonette shared an updated Mill Levy Override Memo with the Board summarizing this year and next years' collections and allocations. Some numbers were refined such as actual costs for the School Resource Officer. The District has decided not to fill the position of School Behavior Support Specialist at this time as was originally planned. This is due to the higher than anticipated costs for this position. An adjustment was also made on the bond repayment amount.

The Charter Contract was approved by the Legacy Board. The District's legal counsel has done its review and worked with the Colorado Department of Education to obtain the original applications so they can be attached to the current contract.

Bissonette shared a letter from the Colorado Department of Education thanking the District for its work in submitting financial data to them for their audit.

A public thank you was given to the Elbert County Road and Bridge for their work on the roads as well as their assistance to the District during a snowstorm on May 20 and 21.

Chief Financial Director Ron Patera shared the updated credit rating. The credit rating stayed the same which is AA3 and is very high. They cited financial operations and the growing district in terms of the per capita income.

### 9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.10.

Motion moved by Director Lindsey

Motion seconded by Director Karcher



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### ROLL CALL:

Director Paul Benkendorf - aye  
Director Carol Hinds - aye  
Director Cary Karcher - aye  
Director Dee Lindsey - aye

The motion carried 4-0

### 9.1 New Hires/Re-Hires

Megan Wallace, Assistant Preschool Teacher, RCE/PS

### 9.2 Employment Separations

Mike Elder, Custodian, EHS  
Carl Dutton, Custodian, EHS  
Mary Naber, Teacher, EHS

### 9.3 Extra Duty Assignments

Kim Kieca, Asst. Girls Soccer Coach, EHS

### 9.4 Substitutes

Emily Breckbill, Substitute Teacher

### 9.5 Recommendations for 2019-2020 Director and Administrator Contracts

### 9.6 Approval for Signature on Educator Effectiveness Assurances

### 9.7 Approval of 2019-2020 Property and Liability Insurance, Worker's Compensation Insurance

### 9.8 Athletic Participation Fee Increase Resolution

### 9.9 Approval of Signatures on Final Legacy Charter School Contract Renewal

### 9.9 Approval for Signature on CDE Verification of Actual Assessment Measures for AEC Data

### 9.10 Official Notice of Intent for the Elizabeth School District to Participate in the Coordinated Election on November 5, 2019

## **10.0 ACTION ITEMS**

10.1 A motion was made to approve the resolution authorizing the District's participation in the State Treasurer's Interest-Free Loan Program and authorize the BOE President and Secretary to sign the agreement.

Motion moved by Director Benkendorf  
Motion seconded by Director Karcher

### ROLL CALL:

Director Paul Benkendorf - aye  
Director Carol Hinds - aye  
Director Cary Karcher - aye  
Director Dee Lindsey - aye

The motion carried 4-0





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10.2 A motion was made to approve the Beginning Fund Balance Resolution for FY 2019-2020.

Motion moved by Director Lindsey

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

The motion carried 4-0

10.3 A motion was made to approve the Appropriation Resolution for Fiscal Year 2019-2020 Budget as presented.

Motion moved by Director Karcher

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

The motion carried 4-0

10.4 A motion was made to approve the Utility Underground Access Easement with Intermountain Rural Electric Association as presented, subject to final review and approval by legal counsel, and delegate the Board's authority to grant this easement interest in real property owned by the District to the Superintendent so he can finalize and execute this Easement when the terms and conditions are finally reviewed and approved by the District's counsel.

Motion moved by Director Benkendorf

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

The motion carried 4-0

10.5 A motion was made to approve the authorization of the Superintendent to negotiate and enter into an agreement with the Town of Elizabeth and the Elizabeth Police Department for the assignment of a deputy to serve as a School Resource Officer to enhance safety and security at the Elizabeth High School and Elizabeth Middle School for the 2019-2020 school year, subject to review and approval of the agreement by the District legal counsel.

Motion moved by Director Benkendorf

Motion seconded by Director Lindsey

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye



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Director Cary Karcher - aye

Director Dee Lindsey - aye

The motion carried 4-0

10.6 A motion was made to approve the Elizabeth Board of Education Meeting Schedule for the 2019-2020 school year.

Motion moved by Director Benkendorf

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

The motion carried 4-0

10.7 A motion was made to approve the second and final reading of new regulation GBEB-R-2 - Staff Conduct (and Responsibilities) - Regulation.

Motion moved by Director Karcher

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

The motion carried 4-0

### **11.0 DISCUSSION ITEMS**

#### **11.1 Background Checks for School Board Candidates**

Discussion was had regarding if the Elizabeth School District should perform background checks on school board candidates. This will be looked into further and a special meeting will be held if this is something the school board decides they would like to move forward with.

### **12.0 BOE PLANNING**

The next regular Board of Education meeting is scheduled for August 12, 2019, at 6 p.m.

Director Lindsey stated that he will be calling in for the next BOE meeting.

### **13.0 ADJOURNMENT**

The regular board meeting adjourned at 7:06 p.m.



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Respectfully Submitted,

Carol Hinds, President

Dee Lindsey, Vice President

Paul Benkendorf, Secretary

Cary Karcher, Treasurer

Richard Smith, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook